

TRANSIT

【Definition】 A foreign citizen traveling stand-by OR who must leave the airport while enroute to a third country, such as passengers with overnight flight connections or passengers arriving in Japan at one airport and departing from a different airport (for example, Narita to Haneda or vice versa). For passengers who transit in Japan for immediate flight connections and are not required to go through immigration clearance, a visa is not required.

【Validity of Visa】

Single entry: 3 months from date of issue

Double entry: 4 months from date of issue

REQUIREMENTS:

☐ **VALID PASSPORT:** Properly signed by bearer, must have at least one blank VISA page

☐ **PROOF OF YOUR U.S. IMMIGRATION STATUS:**

☐ Copy of Valid U.S. Permanent Resident Card (Green card)

☐ Copy of Valid U.S. Visa (if necessary, AND copy of I-797)

(If you have a Valid F1 Visa, AND I-20 with valid travel endorsement signature, (if applicable, EAD card))

(If you have a Valid J1 Visa, AND DS-2019 with valid travel endorsement signature)

☐ **COMPLETED VISA APPLICATION FORM:**

([Visa Application Form](#)): The applicant must complete the visa application form in black pen or typed. Signature must be original. On the application form, if there is a field not applicable, please write “N/A” or “None”. [Please reference this sample form when filling out the application.](#)

☐ **ONE PASSPORT SIZE PHOTOGRAPH:**

2X1.4 inch photograph must be taken within the last six months with plain background

☐ **FLIGHT ITINERARY/RESERVATION:**

Must have the visa applicant's name and date along with the flight information (starting with the US **AND** including the flight to/from Japan). You do not need to purchase your airline ticket until the visa is approved, however, you need to make a reservation. You may want to consider adding trip protection or insurance should you need to cancel. In order to make a reservation without purchase, please consult with the airline or travel agency.

*** Please Note: We are not responsible for tickets, which are unusable due to delay or denial of visa.**

☐ **COPY OF AIRLINE EMPLOYEE ID (if applicable-if flying stand-by)**

☐ **VISA OR CLEARANCE FROM THE COUNTRY YOU INTEND TO ENTER AFTER JAPAN (if applicable):**

If you intend to enter a third country after Japan and a visa is required, you must get that visa first.

☐ **VISA FEE and** ☐ **Visa Fee Payment Form**

Please refer to the [Visa fee page](#). Payment method: We accept **CASH ONLY** with [Visa Fee Payment Form](#) . We do not accept credit cards or personal checks.